

Hustisford School District

District Office

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Principal

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Margaret Bell

Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, April 12, 2021

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, April 12, 2021, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; Jon Duhr, Business Manager; and Steve Weinheimer, member

New Business:

- 2021 Lawn Mowing Bid—The committee reviewed the lawn mowing bids that were received. There were five bids received this year for the lawn mowing. The committee reviewed the bids and will forward two bids to the board for review.
- Covid Protocols—The committee discussed masking in the schools and the vaccinations of the staff members. Mrs. Cramer will have a meeting with Dodge County Health Department on Tuesday, April 13. This meeting will help guide the district in decision making moving forward. The last of the staff who have chosen to receive vaccines will receive their final dose on Tuesday, April 13. With the two week waiting period following the final vaccine, this would provide a date of April 27 when staff who have chosen would be considered fully vaccinated. This is an important date for the district when making decisions.
- 2021 Summer Help—The committee discussed summer help and the cost to have summer help with maintenance. At this time, it the recommendation of administration to not have summer help in the area of maintenance. This is a cost savings of around \$8,000. It is recommended to pursue assistance in the technology department for the summer.
- Concession Stand—The committee discussed opening the concession stand for spring soccer games. The committee feels that the booster club can offer limited concessions. Certain rules will need to be followed in order to have the stand open. Mrs. Cramer will be following up with Karen Kuehl and Miranda Weinheimer in regards to spring concessions. The committee also discussed having the maintenance team work to get the facility open and ready for use.
- HVAC Update—Mr. Duhr provided an update on the work around the HVAC in both buildings. There is a check-in meeting with Bassett on Wednesday, April 14.
- Summer Maintenance Discussion—The committee discussed potential summer projects to complete in the buildings. The committee has asked Mrs. Cramer to seek bids on flooring at JHE in the classrooms that are still carpeted. Once bids are received, the committee will determine the scope of the work or if the work can be completed. This is in the early stages of determining if the work will be completed or not. Mrs. Cramer will seek to have bids on the project by the next committee meeting in May.